



BIPL Securities Limited

Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN that the 21st Annual General Meeting ("AGM") of BIPL Securities Limited (the "Company") will be held on Wednesday, April 21, 2021 at 9:30 a.m. at "Coronet Hall " Regent Plaza, main Shahrah-e-Faisal, Karachi and also through video link arrangements to transact the following businesses:

ORDINARY BUSINESS

1. To confirm the minutes of the Annual General Meeting held on May 29, 2020.
2. To receive, consider and adopt the audited financial statements of the Company for the year ended December 31, 2020 together with the Directors' Report and Auditors' Report thereon.
3. To appoint Auditors of the Company and fix their remuneration for the year ending December 31, 2021.

DETAILS RELATED TO THE MEETING

In light of the threat by the evolving Coronavirus (COVID-19), Securities & Exchange Commission of Pakistan vide their Circular no. 4 of 2021 dated February 15, 2021 has advised listed companies to hold general meetings through video link arrangements as well as by making necessary arrangements at a physical venue. Consequently, it has been decided to hold the AGM at the above mentioned address of Regent Plaza for members who intend to participate physically by following all the COVID-19 SOPs and also video link arrangements are made for members who intend to attend the AGM electronically.

In order to attend the AGM through electronic facility, the shareholders are requested to get themselves registered at the following email address before the close of business hours on April 19, 2021:

Email address: agm@bipsec.com

The members who are willing to attend and participate in the AGM electronically can do so through video-link via smart phones, computers, tablets etc. The shareholders are requested to provide the information as per below format for registration. The details of the electronic facility will be sent to the shareholders on the email address provided in the below table:

S. No.	Name of the shareholder	CNIC Number and Copy*	Folio Number	Cell Number	Email Address

*along with snapshot of CNIC (both side)

Login credentials will be shared before the meeting with those shareholders whose emails containing all the required particulars are received at our email address. The Shareholders can also email us their questions and suggestions on the agenda items of AGM on our email address provided above.

The Company will follow the best practices and comply with the instructions of the Government and SECP to ensure protective measures are in place for well-being of its Members.

By order of the Board

Arsalan Farooq
Company Secretary

Karachi: February 18, 2021

Notes:

1. The Share Transfer Books of the Company will be closed from April 15, 2021 to April 21, 2021 (both days inclusive). Transfers received by the Share Registrar of the Company, M/s THK Associates (Private) Limited, Plot No. 32-C, Jami Commercial Street 2, D.H.A., Phase VII, Karachi at the close of business on April 14, 2021 will be treated in time for the purpose of attending the Annual General Meeting.
2. A member entitled to attend and vote at the above meeting may appoint a person/ representative as proxy to attend and vote on his behalf at the Meeting. The annexed instrument of proxy duly executed in accordance with the Articles of Association of the Company must be received at the Registered Office of the Company not less than 48 hours before the time of holding of the meeting.

3. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.
4. In case of individuals, the account holder and/or sub-account holder whose registration details are uploaded as per the CDC Regulations, shall submit the proxy form as per above requirements.
5. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
6. Attested copies of the CNIC or the passport of beneficial owners and the proxy shall be furnished with the proxy form.
7. The proxy shall produce his original CNIC or original passport at the time of the Meeting.
8. Beneficial owners of physical shares and the shares registered in the name of Central Depository Company of Pakistan Limited (CDC) and/or their proxies are required to produce their original Computerized National Identity Cards (CNICs) or Passports for identification purpose at the time of attending the meeting. The Proxy Form(s) must be submitted with the Company within the time stipulated (mentioned in note no.2 above), duly signed and witnessed by two persons whose names, addresses and CNIC numbers must be mentioned on the Proxy Form(s), along with attested copy(ies) of the CNICs or the Passport(s) of the beneficial owners and the proxy(ies). In case of corporate entity, the Board of Directors' Resolution/Power of Attorney with specimen signature shall be submitted (unless it has been provided earlier) along with the Proxy(ies) Form(s) to the Company.
9. Shareholders are requested to notify any changes in their registered address immediately to the Company's Share Registrar, M/s. THK Associates (Private) Limited.

10. Notice to Shareholders who have not yet provided CNIC:

The shareholders who have not yet provided copies of their CNICs are once again advised to provide at earliest the attested copies of their CNICs (if not already provided) directly to our Independent Share Registrar at the address given in note no.1 above.

11. Placement of Financial Statements:

The Company has placed the Audited Financial Statements for the year ended December 31, 2020 along with the Auditors and Directors Reports thereon on its website www.biplsec.com, and can be accessed via the following link:

www.biplsec.com/InvestorRelations/AnnualAccounts.

12. Electronic Transmission of Financial Statements and Notices:

Pursuant to Notification vide SRO 787 (1)/2014 dated September 08, 2014; SECP has directed all companies to facilitate their members receiving Annual Financial Statements and Notice of Annual General Meeting (Notice) through electronic mail system (e-mail). The Company is pleased to offer this facility to our valued members who desire to receive Annual Financial Statements and Notices through email in future. In this regard, those members who wish to avail this facility are hereby requested to convey their consent via email on a standard request form which is available at the Company website. Please ensure that your email account has sufficient rights and space available to receive such email. Further, it is the responsibility of the member(s) to timely update the Share Registrar of any change in his (her/its/their) registered email address at the address of Company's Share Registrar mentioned above.